



Ethnic Broadcasters' Council  
of the ACT and Surrounding Districts Inc.

Canberra Multicultural Service (1CMS)

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# ANNUAL REPORT

## 2019

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## **President's Report for CMS Annual General Meeting of 28 September 2019**

**To our broadcasters:** First and foremost, my sincere gratitude to all our coordinators and broadcasters, for your continued support, skills, patience and understanding. Congratulations to you all. We have made it so far, again without major challenges.

Thank you for your dedication and efforts to serve our language communities with quality programs. I value your efforts to attend CMS meetings, keeping our communication alive, your suggestions and feedback and more. Truth is, CMS would not have been in existence without your valuable support and commitment.

Please let me assure you that our multicultural community appreciates your efforts, CMS Board values your contribution, members of our staff embrace your support and I as president, am sincerely grateful.

**To our staff:** It is with a sense of pride that I write this report, sharing some of the activities, challenges and successes of the past 12 months that were only ever possible due to the resourcefulness and dedication of our staff.

Activities such as studio maintenance and upgrade, relocation from Poppet Hill to Black Mountain Tower, ACMA licence application, finance matters, website development, promoting CMS; new logo and branding; encouraging new programs and many more. It is the execution of your knowledge and professional skills, that CMS continues to soldier on with minimum challenges.

**To our executive committee:** I would like to pay tribute to our executive board members for your support, efforts and contributions through a variety of tasks, our meetings, email communication and many other responsibilities required of you. We have safely arrived at the end of yet another year, and we are very much alive and kicking and most importantly, we are still smiling. Thank you for putting up with me and standing by me even when I sometimes got a little out of character.

**Condolences:** I would like to remember our broadcasters in their times of sorrow and offer our sincere condolences. Werner Albrecht who recently lost his mum as we paid tribute to at our July general meeting, and my sister Elena Sione whose 96 year old mum passed away recently. Regardless of our differences in personal beliefs and cultural values, it is time of sorrow that we do come together, to support and comfort each other. My apologies if I missed anyone else.

**Our Constitution:** This matter has been an ongoing point of discussion – often the main point of contention. As you are aware, John Agnew volunteered his service for quite a long time to assist with our constitution. Unfortunately, due to many commitments of members of the Constitution sub-committee at the time, we have not reignited our connection with John. However I have sought legal advice on the state of our constitution, and yes we do need to re-visit our constitution to ensure it legally reflects, represents and addresses what benefits CMS as a community station, to ensure good governance and what is fair for all our members. In saying this, it is paramount that we have people with the right skills and willingness to commit their time to drive the Constitution sub-committee for this year. I am proud and happy to say that we have among our members, excellent skills and capabilities to steer this sub-committee regardless of a new board of executives elected today.

**Program sub-committee report:** I am currently coordinating this sub-committee which looks at monitoring program contents, to ensure we comply with ACMA rules, guidelines and conditions; taking and responding to disputes from our members, staff and the general community; advocating for CMS and attracting new programs; receiving new applications to broadcast; welcoming new programs and other related matters. One of the downfall of our ACMA application which we recently submitted, was the number of vacant spots on our broadcasting timetable. Therefore I have

been very active and proactive in promoting CMS as a station in our Multicultural community. So far with the help of our staff and some of our members, we have welcomed the following programs to the CMS Family:

- New Thai program (used to be run by the Thai Embassy but now facilitated by the Thai Community)
- Speak My Language in the Samoan and Greek languages (waiting for the Tongan and Bengali languages) and in English with the new Multicultural program, Women and Multicultural Youth & Connections
- Received 1 application from the Samoan community for the extra 2 hours available.

Sent out applications to broadcast to:

- The Papua New Guinea Community (thanks to Elena for connection)
- The Sudanese Community (thanks to Luis Tapia for connection)
- The Portuguese Community (my connection)
- Tongan Community (for the extra 2 hours - thanks to Lavinia for connection)

#### **CMS Audit report:**

Thanks to the dedication of our staff, financials for our audit report have been done and signed for the auditor. I will leave it to our Treasurer to elaborate on this issue.

#### **NEMBC report:**

As mentioned in the last CMS general meeting, the NEMBC conference for this year will be held in Brisbane from 29 November to 01 December 2019.

The NEMBC is presently looking at changes to the NEMBC Constitution and has engaged pro-bono legal assistance to modernise the constitution and bring into line with the current model rules. The NEMBC executive committee is currently working and continuing discussions with K&L Gates with regards to the constitution and the possibility of changing from an Association to a Company Limited by Guarantee.

#### **CBAA report:**

As the peak body for the Community Broadcasting Sector as a whole, the CBAA liaises with six community broadcasting Sector Representative Organisations (SROs) and the Community Broadcasting Foundation (CBF) through the Community Broadcasting Sector Roundtable. The Roundtable is under the auspice of the CBAA and exists to identify and advance issues of mutual interest.

The Roundtable consists of representatives from:

- The Australian Community Television Alliance (ACTA)
- Christian Media & Arts Australia (CMAA)
- The Community Broadcasting Association of Australia (CBAA)
- First Nations Media Australia (FNMA) - previously IRCA
- The National Ethnic and Multicultural Broadcasters' Council (NEMBC)
- Radio Print Handicapped Australia (RPHA), and
- The Community Broadcasting Foundation (CBF)

The Roundtable identifies and discusses sector needs, emerging issues, policy positions, funding requirements and joint advocacy initiatives.

Please refer to the above-mentioned organisations' websites for further details.

#### **Good governance for CMS:**

CMS strives to employ effective strategies and implement fair processes that help bring about positive outcomes that meet the needs of our station, members and our multicultural community while making the best use of resources at our disposal.

Recently, our staff created and tested a members' portal on its website for ease of communication and to be more accountable and transparent to our members. If you need assistance on how to navigate through this portal for example when paying your membership fees, please call Lisa Huo on Tuesdays and Fridays.

**Moving forward:**

I trust that we will continue to embrace challenges, as they allow opportunities for constructive ideas, further learning and positive development.

With any challenges encountered, I look forward to working together with you in an attempt to find effective resolutions. Therefore I humbly beg for your continued support, patience, perseverance and understanding.

I hope that the new executive committee will continue to utilise appropriate skills, knowledge, ability and experience for the sake of the community we serve.

**Reflection:**

I would like to reflect on our work for the past year, and hope that we can be optimists and learn to find great opportunities in every difficulty, instead of finding difficulties in every opportunity. With your help, I am confident that we can work out what we must disregard and embrace what benefits us in our forward journey. I hope that you continue to participate and enjoy being a member of our CMS Family, in an environment where good governance is the focus and happiness is a constant result.

In closing, I leave you with a quote from the current Prime Minister of India, Narendra Modi: *"People's participation is the essence of good governance."*

la tatou maua se fonotaga manuia ma le fiafia. May we have a successful and a happy meeting.

God bless you all.

Soifua.



Lieta Sauiluma-Duggan  
EBC President  
26 September 2019



# Operations Manager - Report for Annual General Meeting

Saturday 28 September 2019

## ACMA Licence:

As you know, we are required to apply for a broadcasting licence every 5 years with ACMA. We have applied for this in August 2019, with the intention to renew our licence for the period between 2020 and 2025. ACMA will take about a year to review our application.

## New Website:

If you haven't already, please visit our new website [cmsradio.org.au](http://cmsradio.org.au). The website allows member interactivity. You can pay your membership fees and register for events online. If you haven't already, please activate your personal account on the website. Also, please feel free to go to the forum area to access recent announcements and news that we think you may find helpful. In case of any difficulty accessing the website features, please write to Lisa on [info@cmsradio.org.au](mailto:info@cmsradio.org.au).

We have provided you with access to downloadable documents, which include our latest policy, procedures and constitution manual. We have included policies on Volunteering, sponsorship, computer and Internet acceptable usage, reporting suicide and mental illness, and programming. I encourage you to please look at these documents.

We also encourage you to submit articles for our news section, related to community engagements, including upcoming interviews with your community, national festival celebrations, community events, etc. You could write to us on [info@cmsradio.org.au](mailto:info@cmsradio.org.au) and we will publish your articles there. Article writing is an excellent way to generate interest in your programs and therefore increase listenership. We also have a section for donations, sponsorships and studio rentals for non-members.

I would also like to request you to go on the website to see what information is already published about you and your program. If there are any changes to be made, please provide us with the changes required and we will be happy to do it for you. Also, please look at the images that represent your program. Please provide us with any updated photos (in landscape) you would like to publish.

The website also provides you with the opportunity to participate in discussions forums with other members.

## Training:

2019-2020 will bring focus to training and training transferability. We are currently offering training in-house to our members, free of charge. In order to improve transferability of training, we are working on a project to incorporate online training modules into our website. These modules will be packed with valuable information on how to use the panel and software effectively. The second stage of this project will be to incorporate videos on Media law training. The advantage of this is that broadcasters will be able to watch and learn from the videos at their convenience from the comfort of their homes and at times most suitable to them. In order to ensure efficient usage of our consoles, we are considering including an assessment to ensure that all broadcasters are aware of formal procedures to be used when operating a panel. We will provide details in terms of this, in the near future. The first few videos are available for viewing in the member portal.

We are also looking to formulate a training policy that champions efficient, careful use of our studio equipment and quality broadcasting that adheres to media regulations and stipulations. We are in the process of negotiating training schedules that will be more practical for our broadcasters.

Payment of Membership fee online and registration of new events online

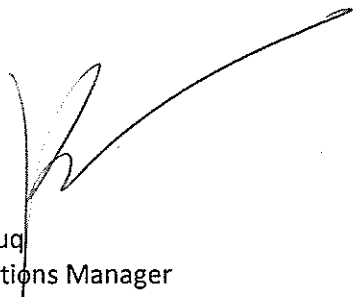
You can now pay for your membership online. Please get in touch with our staff at CMS to guide you through this process.

Claiming your CBF funding allocation;

- CBF funded members have until **24 May 2020** to claim
- A reminder the **grant is only for expenses incurred in the 2019-2020** financial year (not before and not after!) – as per our grant contract
- Please submit all receipts, even for items you have not necessarily been funded for, as after 24 May the **office will be going through all receive receipts and distributing remaining balances** to our organised and proactive members
- Please take note, **late submissions** will not be accepted; members have **9 months to claim, the office only has 5 weeks** to make sure it's all spent

Upcoming projects

- Training will be more accessible in the form of online modules in the near future
- In order to stream line training processes, we are currently working on a policy that ensures efficient use of our training resources
- We are also working on the rebranding of the station as we have acquired funds from the ACT Multicultural Grant to fund this project.
- Website development and design is work in progress



Kay Huq  
Operations Manager  
28 Sept 2019



# Technology Manager's Report

## EBC Annual General Meeting

### 28 September 2019

#### Summary:

The major technical focus during the reporting period has been to relocate the transmission site to Black Mountain, ready Studio 2 for on air use, and progressively upgrade the network infrastructure. CMS has again received several significant grants to support part of this work, with the major grant being a three station CBF grant that also assisted ArtSound and 1WAY FM to relocate at Black Mountain.

#### Current situation:

##### ***Broadcast Studios***

- Studio 2 has been used for some time for training and production.
- New on air door lights were constructed to support studio changeovers – they will be in operation as soon as Studio 2 is commissioned.
- Studio 2 launch (and Studio 1 refurbishment) was delayed due to the discovery of a manufacturing problem with the broadcast consoles intended for use in studio 1 and 2. This has now been rectified.
- A new airconditioning unit was installed in Studio 2 and unnecessary water heating removed.
- A further CBF grant application enabled new dual-line VoIP telephones to be purchased for each studio and a dual line phone interface for broadcast use. These will be installed following the NBN broadband upgrade currently in progress.
- Work on Studio 1 upgrade will begin in 4Q 2019. Plans include a larger broadcast desk, full integration with Studios 2 and 3 and improvements to doors and observation windows.

##### ***IT Network***

- Work continues on upgrading the IT infrastructure and cabling, with most improvements likely to become evident following the NBN upgrade.
- We continue to progressively replace obsolescent hardware and software and removing inventory that is excess to requirements, for possible sale.
- New, more powerful WiFi access points are planned to be installed in the coming financial year.

##### ***Transmission Site***

- Over 150 hours were devoted to this project since June 2019, during which transmission equipment was removed from Poppet Hill and relocated to Telstra Tower. The new site had to be partly rebuilt/ upgraded to comply with industry standards and because of new equipment configurations specific to the site. The friendly cooperation of Broadcast Australia and the funding assistance of the Community Broadcasting Foundation is herewith acknowledged.
- A fibre link was installed from the Water Tank Level to the transmitter room to enable digital connectivity with the transmitter via the studio to transmitter (STL) microwave link.
- A new 2.5KW Nautel transmitter was purchased and installed at Black Mountain due to concerns about the long-term reliability of CMS's current 5KW RVR transmitter. To facilitate its installation, ArtSound donated electrical components to CMS. While the new transmitter is currently operational full-time, the old unit has been retained so it can be used at short notice as an emergency backup. Due to significant antenna gain efficiencies at Black Mountain, it is not considered necessary to operate at 5KW any longer; it is also prudent to operate at around 2-2.5KW to keep energy costs under control, whilst still complying with ACMA licence requirements.

- Thanks to the CBF, a new 1 KW transmitter was purchased and installed on behalf of three stations and is also available for shared use as a backup on site. It has been tested and used as part of the transition to the new site.
- A Canberra-wide FM field strength study of CMS, ArtSound and 1WAY was undertaken in August – it revealed significant improvements in field strengths across the licence area (some 20-25dB increase), with many areas that previously experienced poor reception now receiving excellent signals. This has vindicated the decision to abandon the Poppet Hill site. There have been anecdotal reports of good reception as far afield as part way to Boorowa, Goulburn and Cooma.
- A new microwave link has been obtained and tested but installation has been held up pending resolution of Telstra site access and safety issues at Black Mountain.
- An FTTB NBN connection has been installed to facilitate a redundant STL path and remote access to the transmission equipment.
- I would like to acknowledge the skilled assistance provided to CMS by ArtSound and 1WAY volunteers in re-establishing the transmission facilities - in particular Shane Perkins and Rodger Bean, whose contributions have been invaluable.

#### ***Grant Support***

- Advice and assistance was provided to the CMS Board and staff for the acquittal of several major grants during FY 2018/19.

#### ***Digital Radio Project***

- Supervised installation of DRP fibre and Telstra codecs to facilitate digital radio broadcasts;
- Installed CBAA-provided servers and necessary audio distribution modifications required to initiate DAB+ services expected in latter half of 2019.

#### ***Other activities***

- Assisted staff with various programming, operational, budget and training related matters;
- Responded to various emergency callouts for studio issues;
- Advice to Treasurer and EBC Board as required;
- The EBC Board has appointed Rodger Bean to assist me with broadcast technical services and provide emergency response, primarily with transmission issues; this will also facilitate key technical upgrades being undertaken on a more structured basis during business hours.

#### ***Thank you***

- To Lisa, David and Werner for their support of our technology development initiatives.
- To the EBC Board, and Songfa Liu in particular, for their patience and understanding of the technical imperatives required to bring CMS up to date as soon as possible.

Chris Deacon BSc (Hons), OAM  
 Manager Technology  
 CMS Radio

**Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc**  
ABN: 43 178 039 578

**Financial Statements**

**For the Year Ended 30 June 2019**

# **Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc**

ABN: 43 178 039 578

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# Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc

ABN: 43 178 039 578

## Committee's Report

30 June 2019

The Committee presents the financial statements of Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc (the Association) for the financial year ended 30 June 2019 and reports as follows.

### Committee Members

The following persons held office during the financial year and up to the date of this report.

Lieta Sauluma-Duggan (President)  
Songfa Liu (Treasurer, resigned as Vice president 29 September 2018)  
Jim Saragas (Vice President)  
Pradeep Timalisina (Vice President since 29 September 2018)  
Lavinia Naufahu-Tunitau (Secretary)  
Elena Sione (Assistant Secretary since 29 September 2018)  
Louis Malaibe (Assistant Treasurer resigned October 2018)  
Wenjin Zhou (Member resigned 29 September 2018)  
Heinrich Stefanik (appointed member 29 September 2017)  
Joanne Gulth (Member since 29 September 2018 and co-opted out due to failure to attend committee meetings)  
Edith Muruka (Member since 29 September 2018)

### Principal Activities

The principal activities of the Association during the financial year were:

- to develop, encourage and distribute electronic media programs for ethnic communities, producing 78+ hours of live broadcasting per week;
- to promote multicultural and intercultural activities and exhibitions; participation in annual NEMBC and CBAA conferences;
- to encourage the members of the Association to participate and cultivate understanding between all Australian citizens and residents; participation and promotion of community multicultural events such as the Canberra Multicultural Festival;
- to manage a broadcasting station, where a broadcasting licence is obtained, and to transmit programs for and/or on behalf of ethnic communities within the provisions of the Broadcasting and Television Act 1942 and in accordance with the code of ethics for public broadcasters as defined by the Community Broadcasting Association of Australia; and
- to encourage multicultural youth participation in live broadcasting and all Association events including conferences with the idea of equipping and empowering youth for future leadership roles in Association as well as their personal pathways.

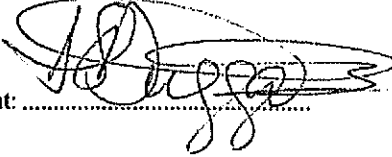
### Significant Changes

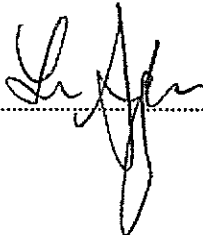
No significant change in the nature of these activities occurred during the year.

### Operating Result

The result for the financial year ended 30 June 2019 was a deficit of \$6,107 (2018: deficit of \$18,818).

Signed in accordance with a resolution of the Members of the Committee:

President: 

Treasurer:  27-9-2019

Dated 27 September 2019

# Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc

ABN: 43 178 039 578

## Statement of Comprehensive Income

For the Year Ended 30 June 2019

	Note	2019 \$	2018 \$
Revenue	2	275,659	222,602
<b>Expenses</b>			
Accounting and audit fees		(14,478)	(7,954)
Conference expenses		(6,144)	(6,615)
Depreciation		(43,443)	(27,908)
Employment expenses		(75,184)	(62,911)
Events, functions and promotions		(628)	(15,117)
Grant expenses		(38,190)	(29,036)
Insurance		(5,509)	(4,204)
Postage, printing and stationery		(1,385)	(1,284)
Rent		(38,525)	(38,032)
Repair and maintenance		(25,596)	(12,578)
Subscriptions		(6,018)	(8,259)
Telephone, internet and electricity		(21,914)	(21,513)
Other expenses		(4,752)	(6,009)
		<u>(281,766)</u>	<u>(241,420)</u>
Deficit before income tax		(6,107)	(18,818)
Income tax expense for the year	1(b)		-
<b>Total comprehensive income for the year</b>		<u>(6,107)</u>	<u>(18,818)</u>

# Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc

ABN: 43 178 039 578

## Statement of Financial Position

As At 30 June 2019

	Note	2019 \$	2018 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	408,862	407,512
Trade and other receivables	4	10,602	15,693
Prepayments		-	2,395
Other financial assets	5	438,696	435,390
<b>TOTAL CURRENT ASSETS</b>		<b>858,160</b>	<b>860,990</b>
<b>NON-CURRENT ASSETS</b>			
Property, plant and equipment	6	220,210	224,818
<b>TOTAL NON-CURRENT ASSETS</b>		<b>220,210</b>	<b>224,818</b>
<b>TOTAL ASSETS</b>		<b>1,078,370</b>	<b>1,085,808</b>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and other payables	7	14,382	25,289
Income in advance	8	12,289	1,788
Employee entitlements	9	637	1,562
<b>TOTAL CURRENT LIABILITIES</b>		<b>27,308</b>	<b>28,639</b>
<b>TOTAL LIABILITIES</b>		<b>27,308</b>	<b>28,639</b>
<b>NET ASSETS</b>		<b>1,051,062</b>	<b>1,057,169</b>
<b>EQUITY</b>			
Retained surplus		1,051,062	1,057,169
<b>TOTAL EQUITY</b>		<b>1,051,062</b>	<b>1,057,169</b>

# Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc

ABN: 43 178 039 578

## Statement of Changes in Equity

For the Year Ended 30 June 2019

2019

	Retained Surplus	Total
	\$	\$
Balance at 1 July 2018	1,057,169	1,057,169
Total comprehensive income for the year	(6,107)	(6,107)
Balance at 30 June 2019	1,051,062	1,051,062

2018

	Retained Surplus	Total
	\$	\$
Balance at 1 July 2017	1,075,987	1,075,987
Total comprehensive income for the year	(18,818)	(18,818)
Balance at 30 June 2018	1,057,169	1,057,169



## Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc

ABN: 43 178 039 578

### Statement of Cash Flows

For the Year Ended 30 June 2019

	Note	2019 \$	2018 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from customers and members		16,221	15,819
Grants received		287,014	196,375
Interest received		15,725	18,917
Payments to suppliers and employees		(275,469)	(216,486)
Net cash generated from/(used in) operating activities		<u>43,491</u>	<u>14,625</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Net receipts from/(payments for) investments		(3,306)	201,145
Payments for property, plant and equipment		(38,835)	(32,996)
Net cash provided by/(used in) investing activities		<u>(42,141)</u>	<u>168,149</u>
Net increase/(decrease) in cash and cash equivalents		1,350	182,774
Cash and cash equivalents at beginning of financial year		<u>407,512</u>	<u>224,738</u>
Cash and cash equivalents at end of financial year	3	<u>408,862</u>	<u>407,512</u>

# Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc

ABN: 43 178 039 578

## Notes to the Financial Statements

For the Year Ended 30 June 2019

The financial statements cover Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc (the Association) as an individual entity. The Association is a not-for-profit association incorporated in the Australian Capital Territory under the Associations Incorporation Act 1991.

### 1 Summary of Significant Accounting Policies

#### Basis of preparation

The financial statements are general purpose financial statements that have been prepared in accordance with the Australian Accounting Standards (Reduced Disclosure Requirements of the Australian Accounting Standards Board) and the Associations Incorporation Act 1991.

The financial statements have been prepared on an accruals basis and are based on historical costs modified by the revaluation of selected non-current assets, and financial assets and financial liabilities for which the fair value basis of accounting has been applied.

The functional and presentation currency of the Association is Australian dollars. The amounts presented in the financial statements have been rounded to the nearest dollar.

The following is a summary of the material accounting policies adopted by the Association in the preparation of the financial statements. The accounting policies have been consistently applied, unless otherwise stated.

#### Accounting Policies

##### (a) New and amended accounting policies adopted by the entity

The Association has adopted all of the new, revised or amended accounting standards and interpretations issued by the Australian Accounting Standards Board that are mandatory for the current reporting period. The adoption of these Accounting Standards and Interpretations did not have any material impact on the financial performance or position of the Association in either the current or prior financial reporting periods.

There were no financial assets/liabilities which the entity had previously designated as fair value through profit or loss under AASB 139 that were subject to reclassification/elected reclassification upon the application of AASB 9. There were no financial assets/liabilities which the entity has elected to designate as at fair value through profit or loss at the date of initial application of AASB 9.

##### AASB 9: Financial Instruments

The entity applied AASB 9 (as revised in July 2014) and the related consequential amendments to other AASBs from 1 July 2018. New requirements were introduced for the classification and measurement of financial assets and financial liabilities, as well as for impairment and general hedge accounting. AASB 9 replaces the previous requirements of AASB 139.

The adoption of AASB 9 has resulted in the reclassification of financial assets and financial liabilities as outlined in the following table, but has not resulted in any impacts on the financial position, profit or loss, other comprehensive income or total comprehensive income of the entity in the current or previous years.

##### *Classification and measurement of financial assets and financial liabilities*

For details of the new accounting policy for the classification and measurement of financial assets and financial liabilities, refer to note 1(e).

# Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc

ABN: 43 178 039 578

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 1 Summary of Significant Accounting Policies (continued)

#### (a) New and amended accounting policies adopted by the entity (continued)

##### *Impairment*

In relation to the impairment of financial assets, AASB 9 requires an expected credit loss model as opposed to an incurred credit loss model under AASB 139. The expected credit loss model requires the entity to account for expected credit losses and changes in those expected credit losses at each reporting date to reflect changes in credit risk since initial recognition. In other words, it is no longer necessary for a credit event to have occurred before credit losses are recognised.

The following table represents the classification and measurement of financial assets and financial liabilities under AASB 9 and AASB 139 at the date of initial application, 1 July 2018.

	Original measurement category under AASB 139	New measurement category under AASB 9	Original carrying amount under AASB 139	Adjustment recognised under AASB 9	New carrying amount under AASB 9
Cash and cash equivalents	Loans and receivables	Financial assets at amortised cost	407,512	-	407,512
Financial assets - Term deposits	Held to maturity	Financial assets at amortised cost	435,390	-	435,390
Trade and other receivables	Loans and receivables	Financial assets at amortised cost	15,693	-	15,693
Trade and other payables	Financial liabilities at amortised cost	Financial liabilities at amortised cost	27,585	-	27,585

#### (b) Income Tax

The Association is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

#### (c) Property, plant and equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Where a revaluation has been performed, any accumulated depreciation at the date of the revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

# Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc

ABN: 43 178 039 578

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 1 Summary of Significant Accounting Policies (continued)

#### (c) Property, plant and equipment (continued)

The carrying amount of property, plant and equipment is reviewed at the end of the reporting period to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Association and the cost of the item can be measured reliably. All other costs (e.g. repairs and maintenance) are charged to the statement of comprehensive income during the financial period in which they are incurred.

Increases in carrying amounts arising on revaluation of assets are credited to a revaluation reserve and recognised in other comprehensive income. Decreases that offset previous increases of the same asset are charged against a revaluation reserve and recognised in other comprehensive income. All other decreases are charged to the profit or loss.

The asset's residual values and useful lives are reviewed and adjusted if appropriate, at the end of the reporting period.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the profit or loss. When revalued assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to retained surplus.

#### Depreciation

The depreciable amount of all fixed assets is depreciated on a diminishing-value basis over the asset's useful life commencing from the time the asset is held ready for use.

Class of Fixed Asset	Depreciation Rate
Plant and equipment	17% - 50%
Furniture and fixtures	17% - 20%
Studio upgrade	20%
Website	20%

#### (d) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership that are transferred to the Association are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values.

Lease payments are allocated between the reduction of the lease liability and the lease interest expense for that period.

# Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc

ABN: 43 178 039 578

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 1 Summary of Significant Accounting Policies (continued)

#### (d) Leases

Leased assets are depreciated on a straight-line basis over their estimated useful lives where it is likely that the Association will obtain ownership of the asset or over the term of the lease.

Lease payments for operating leases, where substantially all of the risks and benefits remain with the lessor, are charged as expenses on a straight-line basis over the life of the lease term. Lease incentives under operating leases are recognised as a liability and amortised on a straight-line basis over the life of the lease term.

#### (e) Financial instruments

##### Initial recognition and measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is the date that the entity commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments (except for trade receivables) are initially measured at fair value plus transaction costs, except where the instrument is classified "at fair value through profit or loss", in which case transaction costs are expensed to profit or loss immediately. In most circumstances trade receivables are initially measured at the transaction price.

##### Classification and subsequent measurement

Financial instruments are subsequently measured at either fair value or amortised cost using the effective interest rate method. The subsequent measurement depends on the classification of the financial instrument as described below.

Fair value represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties in an arm's length transaction. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

The effective interest method is used to allocate interest income or interest expense over the relevant period.

##### *Financial assets*

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

Financial assets that meet the following conditions are subsequently measured at amortised cost:

- the financial asset is held within a business model whose objective is to hold financial assets in order to collect contractual cash flows; and
- the contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

# Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc

ABN: 43 178 039 578

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 1 Summary of Significant Accounting Policies (continued)

#### (e) Financial instruments (continued)

##### *Financial assets (continued)*

Financial assets that meet the following conditions are subsequently measured at fair value through other comprehensive income (FVTOCI):

- the financial asset is held within a business model whose objective is achieved by both collecting contractual cash flows and selling the financial assets; and
- the contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

By default, all other financial assets are subsequently measured at fair value through profit or loss (FVTPL).

Despite the above, the entity may make the following irrevocable elections/designations at initial recognition of a financial asset:

- the entity may irrevocably elect to present subsequent changes in fair value of an equity instrument in other comprehensive income if certain criteria are met; and
- the entity may irrevocably designate a financial asset that meets the amortised cost or FVTOCI criteria as measured at FVTPL if doing so eliminates or significantly reduces an accounting mismatch.

##### *Financial liabilities*

All financial liabilities are subsequently measured at amortised cost using the effective interest method or at FVTPL.

##### *Impairment of financial assets*

The entity recognises a loss allowance for expected credit losses on financial assets that are measured at amortised cost or at FVTOCI. No impairment loss is recognised for investments in equity instruments. The amount of expected credit losses is updated at each reporting date to reflect changes in credit risk since initial recognition of the respective financial asset.

The entity recognises lifetime expected credit losses for trade receivables. The expected credit losses on these financial assets are estimated based on the entity's historical credit loss experience adjusted for factors that are specific to the debtors, general economic conditions and an assessment of both the current as well as the future direction of conditions at the reporting date, including time value of money where appropriate.

#### (f) Impairment of non-financial assets

At the end of each reporting period, the Association reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the statement of comprehensive income.

Where it is not possible to estimate the recoverable amount of an individual asset, the Association estimates the recoverable amount of the cash-generating unit to which the asset belongs.

# Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc

ABN: 43 178 039 578

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 1 Summary of Significant Accounting Policies (continued)

#### (g) Employee benefits

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid including on-costs and are disclosed as current liabilities. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In calculating the present value of future cash flows in respect of long service leave, the probability of long service leave being taken is based upon historical data. Contributions are made by the Association to employee superannuation funds and are charged as expenses when incurred.

#### (h) Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result, and that outflow can be reliably measured.

#### (i) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

#### (j) Revenue and other income

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

Revenue from the sale of goods is recognised upon the delivery of goods to the customer.

Interest income is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Grant revenue is recognised in the statement of comprehensive income when the entity obtains control of the grant, it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before the entity is eligible to receive the contribution, the recognition of the grant as revenue is deferred until those conditions are satisfied.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

Donations and bequests are recognised as revenue when received.

All revenue is stated net of the amount of Goods and Services Tax (GST).

# Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc

ABN: 43 178 039 578

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 1 Summary of Significant Accounting Policies (continued)

#### (k) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Cash flows are presented in the statement of cash flows on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

#### (l) Comparative figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

#### Critical accounting estimates and judgments

The Committee members evaluate estimates and judgments incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Association.

The Committee members do not believe that there were any key estimates or key judgments used in the development of the financial statements that give rise to a significant risk of material adjustment in the future.

### 2 Revenue

	2019	2018
	\$	\$
Broadcast fees	10,111	12,400
Grants and subsidies:		
- CBF Content, development and operations grant	241,621	173,635
- CBF Employment grant	100	1,500
- ACT Government Station grant	8,700	3,388
Interest	12,921	22,042
Membership fees	1,536	1,436
Other revenue	670	8,201
	<u>275,659</u>	<u>222,602</u>

### 3 Cash and Cash Equivalents

	2019	2018
	\$	\$
Cash at bank	<u>408,862</u>	<u>407,512</u>



# Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc

ABN: 43 178 039 578

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 4 Trade and Other Receivables

	2019	2018
	\$	\$
Trade receivables	2,366	4,653
Other receivables	8,236	11,040
	<u>10,602</u>	<u>15,693</u>

### 5 Other Financial Assets

	2019	2018
	\$	\$
Term deposits	<u>438,696</u>	<u>435,390</u>

Term deposits with original terms of 12-40 months with interest rates between 2.30% and 2.50%

### 6 Property, Plant and Equipment

	2019	2018
	\$	\$
Plant and equipment		
At cost	238,550	238,550
Less: accumulated depreciation	<u>(203,195)</u>	<u>(193,129)</u>
	<u>35,355</u>	<u>45,421</u>
Furniture and fixtures		
At cost	27,664	27,664
Less: accumulated depreciation	<u>(21,549)</u>	<u>(20,063)</u>
	<u>6,115</u>	<u>7,601</u>
Studio upgrade		
At cost	164,157	164,157
Less: accumulated depreciation	<u>(43,625)</u>	<u>(13,492)</u>
	<u>120,532</u>	<u>150,665</u>
Website		
At cost	15,500	-
Less: accumulated depreciation	<u>(1,758)</u>	<u>-</u>
	<u>13,742</u>	<u>-</u>
Work in progress – station upgrade	<u>44,466</u>	<u>21,131</u>
	<u>220,210</u>	<u>224,818</u>

## Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc

ABN: 43 178 039 578

### Notes to the Financial Statements

For the Year Ended 30 June 2019

#### 6 Property, Plant and Equipment (continued)

##### Movements in Carrying Amounts

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

	Plant and equipment \$	Furniture and fixtures \$	Studio upgrade \$	Work in progress \$	Website \$	Total \$
Balance at 1 July 2018	45,421	7,601	150,665	21,131	-	224,818
Additions	-	-	-	23,335	15,500	38,835
Depreciation	(10,066)	(1,486)	(30,133)	-	(1,758)	(43,443)
Balance at 30 June 2019	<u>35,355</u>	<u>6,115</u>	<u>120,532</u>	<u>44,466</u>	<u>13,742</u>	<u>220,210</u>

#### 7 Trade and Other Payables

	2019 \$	2018 \$
CURRENT		
Trade payables	-	14,789
Net GST payable/(receivable)	(3,751)	(2,296)
Accrued expenses and other payables	18,133	12,796
	<u>14,382</u>	<u>25,289</u>

#### 8 Income in Advance

	2019 \$	2018 \$
Grant income received in advance	<u>12,289</u>	<u>1,788</u>

## Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc

ABN: 43 176 039 578

### Notes to the Financial Statements

For the Year Ended 30 June 2019

#### 9 Employee Entitlements

	2019	2018
	\$	\$
CURRENT		
Provision for annual leave	637	1,562

#### 10 Key Management Personnel Compensation

Key management personnel is defined by AASB 124 "Related Party Disclosures" as those persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any Committee member of the Association.

The totals of remuneration paid to the key management personnel of the Association during the year are as follows:

	2019	2018
	\$	\$
Total key management compensation	-	-

#### 11 Financial Instruments

The Association's financial instruments consist mainly of deposits with financial institutions and accounts receivable and payable.

The accounting policies and terms and conditions of each class of financial asset, financial liability and equity instruments at the reporting date are consistent with those regularly adopted by businesses in Australia.

The totals for each category of financial instruments, measured in accordance with AASB 9: Financial instruments as detailed in the accounting policies to these financial statements, are as follows:

	Note	2019	2018
		\$	\$
<b>Financial Assets</b>			
<i>Financial assets at amortised cost:</i>			
Cash and cash equivalents	3	408,862	407,512
Trade and other receivables	4	10,602	15,693
Term deposits	5	438,696	435,390
<b>Total financial assets</b>		<b>858,160</b>	<b>858,595</b>
<b>Financial Liabilities</b>			
<i>Financial liabilities at amortised cost:</i>			
- Trade and other payables	7	18,133	27,585
<b>Total financial liabilities</b>		<b>18,133</b>	<b>27,585</b>

# Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc

ABN: 43 178 039 578

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 12 Contingent Liabilities and Contingent Assets

The Association has no contingent liabilities or contingent assets at the end of the financial year.

### 13 Expenditure Commitments

#### Operating lease

Non-cancellable operating leases contracted for but not recognised in financial statements:

	2019	2018
Minimum lease payments:	\$	\$
- not later than one year	31,211	-
- between one year and five years	131,213	-
- later than 5 years	377,325	-
	<u>539,749</u>	<u>-</u>

The operating lease commitments relate to the site license for the Association to operate the broadcasting services from the site.

The site license is for a term of 15 years and expires on 20 June 2034 and is subject to CPI increments annually.

### 14 Events After the Reporting Period

These financial statements were authorised for issue by the Committee on the date of signing the attached Statement by Members of the Committee. The Committee has the right to amend and re-issue the financial statements after they are issued.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Association, the results of those operations, or the state of affairs of the Association in future financial years.

### 15 Association Details

The registered office and the principal place of business of the Association is:

Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc

Level 2A, Grant Cameron Community Centre

27 Mulley Street

Holder ACT 2611

## Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc

ABN: 43 178 039 578

### Statement by Members of the Committee

In the opinion of the Committee, the financial statements comprising the statement of comprehensive income, statement of financial position, statement of changes in equity, statement of cash flows and notes to the financial statements:

1. Present fairly the financial position of Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc as at 30 June 2019 and its performance for the financial year ended on that date in accordance with the Australian Accounting Standards (Reduced Disclosure Requirements), including Australian Accounting Interpretations, and other authoritative pronouncements of the Australian Accounting Standards Board.
2. At the date of this statement, there are reasonable grounds to believe that Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and signed for and on behalf of the Committee by:

President: 

Treasurer:  27-9-2019

Dated: 27/09/2019

**Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc**

ABN: 43 178 039 578

1. The Council is a not-for-profit company limited by guarantee, incorporated in the Australian Capital Territory, and is a member of the Australian Broadcasting Corporation (ABC) and the Australian Broadcasting Tribunal (ABT).

2. The Council is a member of the ABC and the ABT.

## **Independent Auditor's Report To the Members of Ethnic Broadcasters Council of the Act and Surrounding Districts**

### **Report on the Audit of the Financial Statements**

#### **Opinion**

We have audited the financial statements of Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc (the Association), which comprise the statement of financial position as at 30 June 2019, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the statement by members of the Committee.

In our opinion,

- (a) the financial statements of the Ethnic Broadcasters Council of the ACT and Surrounding Districts Inc (the Association) are properly drawn up:
  - (i) so as to give a true and fair view of the assets and liabilities of the Association as at 30 June 2019, the income and expenditure and cash flows of the Association for the financial year ended on that date and the other matters required by subsection 72(2) of the Associations Incorporation Act to be dealt with in the financial statements;
  - (ii) in accordance with the provisions of the Associations Incorporation Act; and
  - (iii) in accordance with Australian Accounting Standards – Reduced Disclosure Requirements.
- (b) we have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of the audit;
- (c) proper accounting records and other records have been kept by the Association as required by the Act; and
- (d) the audit was conducted in accordance with the rules of the Association.

#### **Basis for opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the financial statements section of our report. We are independent of the Entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial statements in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Responsibilities of the Committee for the financial statements**

The Committee is responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards, and for such internal control as Committee determines is necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Committee is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

### **Auditor's responsibility for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial statements.

A further description of our responsibilities for the audit of the financial statements is located at The Australian Auditing and Assurance Standards Board website at: <http://www.auasb.gov.au/auditors-responsibilities/ar4.pdf>. This description forms part of our auditor's report.



**Nexia Duesburys (Audit)**  
Canberra, 27 September 2019



**Rod Scott**  
**Partner**